

<p>Saratoga Hilton 534 Broadway Saratoga Springs, NY 12866 518/584-4000</p>	<p>Saratoga Springs City Center & Saratoga Hilton 522 Broadway Saratoga Springs, New York 12866 <i>All events are held at the City Center/Hilton unless otherwise noted</i></p>	<p>Saratoga Springs City Center 522 Broadway Saratoga Springs, NY 12866 https://www.saratogacitycenter.org/</p>
ver 011023		
Tuesday, March 28, 2023		
	Staff arrive	
Wednesday, March 29, 2023		
8:00 AM	Set up Dairy Challenge Central (DCC) office	Saratoga Hilton Room TBD
8:00 AM	Set up IT office	Saratoga Hilton Room TBD
9:00 AM	Precon Meeting with hotel staff	Saratoga Springs City Center Room TBD
6:00 PM - 9:00 PM	NAIDC Board of Directors dinner and meeting	Saratoga Springs City Center Room TBD
Thursday, March 30, 2023		
8:00 AM - 10:00 PM	Dairy Challenge Central office	Saratoga Hilton Room TBD
	IT office	Saratoga Hilton Room TBD
7:00 AM - 10:00 AM	Breakfast for early arriving schools	City Center D
9:00 AM	Social Media Corps meeting	Saratoga Hilton Room TBD
10:00 AM - 11:30 AM	Optional Tour: Saratoga Springs Race Track & Hall of Fame (\$10 per person)	Saratoga Springs Race Track, 267 Union Avenue, Saratoga Springs, NY 12866 (1 mile from hotel) location TBD
11:30 AM - 12:00 PM	Grab and go boxed lunch available for tour participants	
1:00 PM - 3:15 PM	Optional Tour: Kings-Ransom Dairy	King-Ransom Dairy 311 King Road, Schuylerville, NY 12871 (10 Miles from hotel)
1:00 PM	Group photo	
1:15 PM	Break in to assigned groups to tour the dairy and participate in Learning Stations	
3:15 PM	School vans depart for Saratoga Hilton	
4:00 PM	Precontest Seminar: Financials and Milk Marketing	City Center D
4:45 PM - 5:15 PM	Registration (Contest Coaches, Judges, Sponsors/Volunteers)	Saratoga Springs City Center Room TBD
5:30 PM	Dinner	City Center D
	Welcome 5:30 PM Dinner 6:15 PM Dairy Challenge Welcome – Kristi Fiedler, national board chair 6:20 PM Northeast Regional Welcome – Barry Putnam, host chair and Molly Scoville, NE Regional Chair	City Center D
6:00 PM	Academy Advisor orientation	Saratoga Springs City Center Room TBD
6:30 PM - 9:30 PM	Contest software followed by distribution of contest materials. <i>All teams (contest students) should be present.</i>	City Center D
7:00 PM - 9:30 PM	Academy Session 1: Software overview followed by distribution of Academy materials.	Saratoga Springs City Center Room TBD
7:30 PM	Judges' orientation	Travers
Friday, March 31, 2023		
6:00 AM - 10:00 PM	Dairy Challenge Central office	Saratoga Hilton Room TBD
6:00 AM - 12:00 PM	IT office	Saratoga Hilton Room TBD
6:00 AM – 7:00 AM	Sponsor and media check-in at DCC	Saratoga Hilton Room TBD
6:00 AM	Breakfast Buffet (Dairy A participants will have grab and go box available)	City Center D
6:00 AM - 12:00 PM	Contest Farm Visit	offsite
6:00 AM	Farm visit overview and instructions for Dairy A students and judges	
6:00 AM	Volunteer Meeting for Dairy A volunteers (instructions for Dairy A visit)	Broadway 1
6:30 AM	Bus 1 leaves for contest Dairy A	All buses will leave from the North entrance to the hotel and bring the students back to the south entrance to the convention area.
	<i>Judge panels and coaches follow bus travelling in a group in their own vehicle(s).</i>	
6:30 AM	Farm visit overview and instructions for Dairy BCD students and judges	City Center D
6:30 AM	Volunteer meeting for Dairy BDC volunteers (instructions for Dairy BCD visits)	Broadway 1
6:45 AM – 7:00 AM	Judges meeting for Dairy BCD Judges	Travers
	<i>Judge panels and coaches follow buses travelling in a group in their own vehicle(s).</i>	
7:10 AM	Teams for Dairy BC begin loading buses for contest dairy visits.	All buses will leave from the North entrance to the hotel and bring the students back to the south entrance to the convention area.
7:25 AM	Bus 2 leaves for contest Dairy BC	
7:25 AM	Bus 3 leaves for contest Dairy BC	
8:00 AM	Teams for Dairy D begin loading buses for contest dairy visits.	
8:15 AM	Bus 4 leaves for contest Dairy D	

7:45 AM - 8:30 AM	Contest teams and judges arrive at dairies - on farm 3 hours - 15 min Dairy managers welcome teams, provide overview and guidelines - 2 hours On-site assessment of contest dairies - 20 min All teams gather with dairy managers for group interview with judges observing	offsite
10:45 AM - 11:30 AM	Contest teams, coaches and Judges depart dairies for conference center	
7:10 AM - 12:00 PM	Academy Session 2: Farm Visit	
7:10 AM	Groups begin loading buses for Academy dairy visits.	All buses will leave from the North entrance to the hotel and bring the students back to the south entrance to the convention area.
7:20 AM	Buses 5 & 6 leave for Academy Dairy E	
7:40 AM	Buses 7 & 8 leave for Academy Dairy F	
8:10 AM - 8:20 AM	Academy groups arrive at dairy - on farm 3 hours - 15 min Dairy managers welcome groups, provide overview and guidelines - 2 hours On-site assessment of dairy with mentors - 20 min All groups gather with dairy managers for group interview	offsite
11:10 AM - 11:20 AM	Load buses at Academy dairy(s) and return groups to Conference Center	
11:15 AM - 1:15 PM	Lunch available	Saratoga Springs City Center Room TBD
11:45 AM - 12:00 PM	Contest students and Coaches pick up boxed lunches and workroom assignments upon return to hotel	Saratoga Springs City Center Room TBD
12:15 - 1:15 PM	Academy Luncheon	Saratoga Springs City Center Room TBD
12:15 PM - 1:00 PM	Judges have lunch with dairy managers	Travers
12:00 PM - 6:00 PM	IT Office	large suite space in Hilton
12:30 PM - 5:45 PM	Teams plan and develop presentations in assigned work rooms	Hilton
1:00 PM - 1:15 PM	Judges meeting, instructions for the afternoon	Travers
1:00 PM - 1:15 PM	Volunteer meeting, instructions for interviews	Broadway 1
1:15 PM - 5:45 PM	Judges plan and develop presentations	Travers
1:30 PM - 6:00 PM	Academy Session 3: Analyzing a Dairy (BREAKOUTS IN 2 SEPARATE ROOMS)	Saratoga Springs City Center Room TBD
1:30 PM - 6:00 PM	Academy Session 3: Analyzing a Dairy (BREAKOUTS IN 2 SEPARATE ROOMS)	Saratoga Springs City Center Room TBD
	Academy Dairy E	Saratoga Springs City Center Room TBD
	Academy Dairy F	Saratoga Springs City Center Room TBD
1:45 PM - 4:00 PM	Individual team interviews with dairy managers with judges observing (12 minutes/team)	
	Dairy: A B&C D	
1:45 PM	Teams: 1 10&19 28	Broadway 1, Broadway 2, Broadway 3
2:00 PM	Teams: 2 11&20 29	Broadway 1, Broadway 2, Broadway 3
2:15 PM	Teams: 3 12&21 30	Broadway 1, Broadway 2, Broadway 3
2:30 PM	Teams: 4 13&22 31	Broadway 1, Broadway 2, Broadway 3
2:45 PM	Teams: 5 14&23 32	Broadway 1, Broadway 2, Broadway 3
3:00 PM	Teams: 6 15&24 33	Broadway 1, Broadway 2, Broadway 3
3:15 PM	Teams: 7 16&25 34	Broadway 1, Broadway 2, Broadway 3
3:30 PM	Teams: 8 17&26 35	Broadway 1, Broadway 2, Broadway 3
3:45 PM	Teams: 9 18&27 36	Broadway 1, Broadway 2, Broadway 3
2:00 PM - 5:00 PM	Snacks available	Meeting Room 1
2:00 PM - 5:00 PM	Career & Innovation Fair booth set-up	Saratoga Springs City Center Room TBD
3:00 PM - 5:15 PM	Coaches Meeting and Reception	Saratoga Springs City Center Room TBD
5:45 PM - 6:15 PM	Teams turn in final presentations and return computers & financials by 6:15 PM <i>Each team should send only 2 representatives for turn in</i>	IT suite in Hilton
6:00 PM	Judges turn in their assessment and contest data	Saratoga Springs City Center Room TBD
6:30 PM	Volunteer meeting - local committee members	Broadway 1
6:45 PM - 9:30 PM	Friday Night Student Sponsor Dinner	City Center D
6:45 PM	Cash bar	
7:00 PM	Dinner	
7:00 PM - 9:30 PM	Student/Sponsor Mixer	
Saturday, April 1, 2023		
5:30 AM - 10:00 PM	Dairy Challenge Central and IT offices	Saratoga Hilton Room TBD
6:00 AM - 8:00 AM	Breakfast	City Center D
6:30 AM - 7:00 AM	Judges meeting	Broadway 2
6:30 AM	Volunteer meeting	Broadway 1
6:30 AM - 8:30 AM	Sponsor set-up for Career & Innovation Fair	Saratoga Springs City Center Room TBD
7:00 AM - 10:00 AM	Teams to report to holding room 15 minutes prior to scheduled presentation time.	Saratoga Hilton Room TBD
7:00 AM - 5:00 PM	Coffee available	Meeting Room 1
7:15 AM - 11:15 AM	Morning team presentations (60-minute intervals)* <i>*once teams have presented, they should meet with sponsors in the Career & Innovation Fair</i>	Broadway 1, Broadway 2, Broadway 3 and Broadway 4
	Dairy: A B C D	
	7:15 - Teams: 1 10 19 28	
	8:15 - Teams: 2 11 20 29	
	9:15 - Teams: 3 12 21 30	

	10:15 - Teams: 4 13 22 31	
7:30 AM-12:30 PM	Academy Session 4: Leadership Development/Farm Analysis Presentations	Saratoga Springs City Center Room TBD
7:30 AM - 8:25 AM	Leadership Development: Hello Fresh	Saratoga Springs City Center Room TBD
8:30 AM - 12:00 PM	AM Corporate Technology Presentations and Career & Innovation Fair for afternoon presenting Contest Teams	
8:30 AM - 12:00 PM	Career & Innovation Fair	Saratoga Springs City Center Room TBD
9:15 AM - 12:00 PM	Corporate Technology Presentations * All afternoon presenting Contest Teams are required to attend all these sessions - attendance will be taken.	City Center A, B, C
8:15 AM - 11:30 AM	Morning Team Debriefing	Meeting Room 1
	8:15 - Teams 1, 10, 19, 28 9:15 - Teams 2, 11, 20, 29 10:15 - Teams 3, 12, 21, 30 11:15 - Teams 4, 13, 22, 31	
8:30 AM-12:30 PM	Academy Farm Analysis Presentations	
9:00 AM-12:00 PM	Academy Farm Analysis Presentations	
	Academy Dairy E	Meeting Room 2
	Academy Dairy F	Meeting Room 3
10:00 AM - 2:00 PM	Contest Team and Academy Group photos	
11:00 AM-1:00 PM	Lunch buffet	City Center D
11:30 AM	Volunteer meeting	Broadway 1
11:45 AM - 3:45 PM	Teams to report to holding room 15 minutes prior to scheduled presentation time.	Phila
12:00 PM - 5:00 PM	Afternoon team presentations (60-minute intervals)* * once teams have presented, they should meet with sponsors in the Career & Innovation Fair	Broadway 1, Broadway 2, Broadway 3 and Broadway 4
	Dairy: A B C D	
	12:00 - Teams: 5 14 23 32	
	1:00 - Teams: 6 15 24 33	
	2:00 - Teams: 7 16 25 34	
	3:00 - Teams: 8 17 26 35	
	4:00 - Teams: 9 18 27 36	
1:00 PM - 5:00 PM	Academy Session 5: Corporate Technology Presentations and Career & Innovation Fair	
1:00 PM - 5:15 PM	PM Corporate Technology Presentations and Career & Innovation Fair for morning presenting teams and Academy students	
1:00 PM - 5:00 PM	Career & Innovation Fair	Saratoga Springs City Center Room TBD
1:00 PM - 3:45 PM	Corporate Technology Presentations * Morning presenting Contest Teams & Academy Groups are required to participate. Attendance will be taken	City Center A, B, C
3:45 PM - 5:00 PM	Career & Innovation Fair - Academy	
1:00 PM - 5:15 PM	Afternoon teams debriefing	Meeting Room 1
	1:00 - Teams 5, 14, 23, 32 2:00 - Teams 6, 15, 24, 33 3:00 - Teams 7, 16, 25, 34 4:00 - Teams 8, 17, 26, 35 5:00 - Teams 9, 18, 27, 36	
5:00 PM – 6:00 PM	Judges complete and turn in assessments and rankings, finalize presentation	Saratoga Hilton Room TBD
5:15 PM - 6:00 PM	Dismantle sponsor booths	Meeting Room 1
6:15 PM – 6:45 PM	Judges present their findings to participants	Broadway 1, Broadway 2, and Broadway 4
6:45 PM	Presentation equipment returned to IT	Saratoga Springs City Center Room TBD
6:45 PM	NAIDC social with sponsors	Gallery
7:30 PM	NAIDC Awards Banquet	City Center D