



**NORTH AMERICAN INTERCOLLEGIATE DAIRY
CHALLENGE RESERVATION FORM**
 Wednesday March 25 – Sunday, March 29, 2020
 Reservation Cut Off Date is **March 2, 2020**
 RATE PER NIGHT IS \$93 + TAX

PLEASE FAX or MAIL FORMS TO:
 Leslie Rotter, Hyatt Regency Green Bay
 333 Main Street
 Green Bay, WI 54301
 E-mail: leslie.rotter@hyatt.com
 Office + 1 920.321.5066 Fax: +1 920.432.0700

COLLEGE NAME: _____

Onsite Coaches Name: _____

Address: _____

Phone: _____

E-mail: _____

Rm #	Guest #	Guest First & Last Name	Male or Female?	King or Double?	Check-In Date	# of nights	Pay with CC # provided (✓ for yes)	Student or Coach?
#1	1							
	2							
	3							
	4							
#2	1							
	2							
	3							
	4							
#3	1							
	2							
	3							
	4							
#4	1							
	2							
	3							
	4							
#5	1							
	2							
	3							
	4							

SEE PAYMENT OPTIONS ON NEXT PAGE

COLLEGE NAME: _____

PAYMENT OPTIONS:

CREDIT CARD – If you plan to pay with a credit card for your coaches rooms or additional students rooms, your credit card information must be provided below and returned with your reservation form. Please don't forget to provide your expiration date and sign the form.

CHECK – If you plan to pay with a check, the check must be provided 2 weeks prior to arrival. In addition, the credit card information below must be submitted with the reservation form.

**Refer to the NAIDC Housing Instructions and Room Allotments before completing this section. NAIDC will pay for Academy & Contest Students up to a certain allotment.

CREDIT CARD AUTHORIZATION:

Credit Card Type _____

Credit Card Number _____ Expiration Date _____

Card Holder Name _____

I, _____, authorize the Hyatt Regency Green Bay to use this card as payment for rooms noted on my rooming list provided.

Cardholder Signature

Date

SPECIAL NOTES:

If you are a coach that would like to share a room with another coach, please list that here:

North American Intercollegiate Dairy Challenge

March 26-28, 2020 in Green Bay, Wisconsin

Hosted by Midwest Dairy Challenge Regional Committee

Host CoordinatorKristi Fiedler, kfiedler@genex.coop and Mike Westphal, mike_westphal@cargill.com

RegistrationAnn Marie Magnochi, WDE Mgmt., PH: 608/224-0400, FX: 608/224-0300, amagnochi@wdexpo.com

Housing Instructions, Allotments and Form

Return forms to Leslie Rotter, Hyatt Regency Green Bay by Monday, March 2, 2020

Housing Instructions

Coaches are responsible for making their school's housing reservations using the attached form. The Hyatt Regency Green Bay will be our headquarter hotel, housing both students and coaches.

Reservation Cut-Off Date is Monday March 2, 2020

Rate per room per night: \$93 + TAX

Contest and Academy students may room together.

NAIDC will pay for student rooms that fall within the allotment. Consult the attached NAIDC Student Room Allotments table for number of student rooms being paid for by NAIDC.

Coaches are responsible for their own room charges. As such, a coach may wish to share a room with a coach from another school. To do so, we suggest one coach make the reservation and other indicate as such on their form. Coaches should not room with students.

To reserve your rooms, follow the instructions on the attached Reservation Form.

For questions regarding your reservation, contact:

Leslie Rotter, Hyatt Regency Green Bay

333 Main Street

Green Bay, WI 54301

E-mail: leslie.rotter@hyatt.com

Office + 1 920.321.5066 Fax: +1 920.432.0700

Housing Deadline: **Monday March 2, 2020**

NAIDC Student Room Allotments

Use this table to determine the number of rooms that will be provided for your students on Wednesday through Saturday nights at no cost.

Example:

If you bring seven students (3 males and 4 females) to the event, NAIDC would cover the cost for two rooms.

*Any rooms over this number will be the responsibility of the institution and based on availability.

Total Students (Contest + Academy)	Gender Ratio # males : # females (or vice-versa)	# Student Rooms Covered by NAIDC*
1	1:0	1
	2:0	1
2	1:1	2
	3:0	1
3	2:1	2
	4:0	1
4	3:1	2
	2:2	2
5	5:0	2
	4:1	2
	3:2	2
6	6:0	2
	5:1	3
	4:2	2
	3:3	2
7	7:0	2
	6:1	3
	5:2	3
	4:3	2
8	8:0	2
	7:1	3
	6:2	3
	5:3	3
9	4:4	2
	9:0	3
	8:1	3
	7:2	3
10	6:3	3
	5:4	3
	10:0	3
	9:1	4
	8:2	3
11	7:3	3
	6:4	3
	5:5	4
	11:0	3
	10:1	4
	9:2	4
12	8:3	3
	7:4	3
	6:5	4
	12:0	3
	11:1	4
	10:2	4
13	9:3	4
	8:4	3
	7:5	4
	6:6	4
	13:0	4
	12:1	4
	11:2	4
14	10:3	4
	9:4	4
	8:5	4
	7:6	4
	14:0	4
14	13:1	5
	12:2	4
	11:3	4
	10:4	4
9:5	5	

	8:6	4
	7:7	4
15	15:0	4
	14:1	5
	13:2	5
	12:3	4
	11:4	4
	10:5	5
	9:6	5
	8:7	4
16	16:0	4
	15:1	5
	14:2	5
	13:3	5
	12:4	4
	11:5	5
	10:6	5
	9:7	5
17	8:8	4
	17:0	5
	16:1	5
	15:2	5
	14:3	5
	13:4	5
	12:5	5
	11:6	5
18	10:7	5
	9:8	5
	18:0	5
	17:1	6
	16:2	5
	15:3	5
	14:4	5
	13:5	6
	12:6	5
11:7	5	
10:8	5	
9:9	6	